



St. George CCSD No. 258

— Every Child Every Day —

5200 East Center Street
Bourbonnais, Illinois 60914

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SUPERINTENDENT OF SCHOOLS
Dr. Jay P. Smith

BOARD OF EDUCATION
LaDawn Armstrong, President
Thomas Yuska, Vice President
Kathleen Fouts, Secretary
Darrell Pendleton, Member
Ryan Cox, Member
Paula Dykstra, Member
David Munsterman, Member

MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING SEPTEMBER 22, 2022 ST. GEORGE SCHOOL - DISTRICT OFFICE BOARD ROOM

Meeting was Called to Order at 6:30 p.m. by the President, LaDawn Armstrong.

Present at **Roll Call**: Armstrong, Yuska, Fouts, and Munsterman.

Absent: Pendleton, Cox, and Dykstra.

A quorum was present.

Individuals present at **Roll Call** other than Board of Education members:

Dr. Jay P. Smith, Superintendent; John Grill, Comptroller; Jason Johnson, Treasurer; Bryan Wells, Assistant Principal/Athletic Director; Rhonda Stegall, Board Recording Secretary; Karen Bacon, Fourth Grade Teacher / Union Co-President; Angela Cooper, Junior High ELA Teacher; and Conner Stroud, Senior Staff Accountant of SKDO, P.C.

Additional Agenda Items: None.

Introduction of Guests and Comments

Mr. Johnson presented the Treasurer's Report. Additional financial information was given to the Board including:

- Activity Account
- Cash Receipts
- Imprest Account
- Monthly Expenditures
- Credit Card Statement

Mrs. Fouts made a motion to approve the **Consent Agenda** which included:

- Minutes from Regular Board Meeting on August 18, 2022
- Financial Reports
- Monthly Expenditures

Mr. Munsterman seconded the motion.

Yeas: Armstrong, Yuska, Fouts, and Munsterman.

Nays: None.

Absent: Pendleton, Cox, and Dykstra.

Motion passed.

Administrative and Board Committee Reports

Superintendent Report – Dr. Jay P. Smith

- Dr. Smith reported to the board that the District is working on the FY23 Maintenance Grant application. Dr. Smith noted that he is looking at the District's various needs which might be included in the grant application such as new siding on the District Office mobile unit, new carpets in the library and school office, LED lighting in the parking lot near the PreK classroom, new epoxy floors in the Junior High restrooms, and motorizing the gym bleachers. Dr. Smith noted that the FY23 Maintenance Grant is a \$50,000 matching grant.
- Dr. Smith reported that the E-Rate Grant is available. He noted that approximately \$76,000 is available through 2025 and may possibly be used to help pay for the technology support services the District currently uses (approximately use \$25K each year for the next three years).
- Dr. Smith mentioned the Three Rivers Division Meeting will take place on October 27th and asked the Board to contact Mrs. Stegall if they would like to attend.
- Dr. Smith also mentioned that he will be attending the IASA Conference on September 29th and 30th in Springfield.

Principal – Christine Johnston

Mrs. Johnston was unable to attend the board meeting but she provided the following information which Dr. Smith shared with the Board.

- St. George School is partnering with the community to hold reading night events with local figures. The First Reading Night will be held at the school with members of the Bourbonnais Fire Department on October 13th at 6:00 p.m.
- Field Trips are back. The following field trips are scheduled: History Day at Kankakee Museum (5th Grade), Kankakee Valley Symphony at ONU (Grades 4-6), Teen Conference at KCC (Fourteen 8th Graders); Jungle Book at KVTA (2nd Grade).
- Curriculum updates include the following: new science curriculum is being reviewed for use next year for Grades 4-8; and Paper tutoring will be available for students in Grades 6-8 starting October 3rd.
- Fall Assessments updates include the following: KIDS kindergarten data collection is underway; students in Grades 3-8 finished NWEA Map Testing (reports were provided to parents at PT conferences); aimeswebPlus testing is complete (reports were provided to parents at PT conferences); and data meetings for all teachers were completed last week.
- Recent staff professional development included the following: Theraplay Training (Mr. Hawn & Miss Kappel. Miss Kappel has been approved to be part of a therapy practicum to be a trainer.); Foundations Phonics Training (Mrs. Breckinridge); Vocabulary Surge Training - October (4th and 5th Grade teachers and Mrs. Hoogstraat); and the IL Association for the Education of Young Children's annual conference (Ms. Arellano).
- The September School Improvement Day will focus on the following: reading and writing planning; behavior Interventions as requested by staff through the TITLE survey with

presentations by Mr. Hawn & Ms. Kappel; and Clove Alliance will present to teachers on DCFS reporting.

- Veterans Day Concert will be held in the Gym on Friday, Nov 11th at 9:00 AM.

Assistant Principal / Athletic Director – Bryan Wells

- Mr. Wells reported safety drills which include a tornado, ALICE evacuation, and two fire drills have been held every Thursday in September.
- Mr. Wells mentioned that the Emergency Operations Plan is being updated for the Critical Response Team meeting that will take place on October 20th.
- Mr. Wells reported that baseball and softball have finished their seasons. He noted that for the first time ever, our softball team was Regional Champions.
- Mr. Wells noted that the cross country sectional and state are coming up and that girls basketball has begun. He noted that a number of softball players are on the girls basketball team so they weren't able to try out until softball was complete. Because of this, the recent 7th Grade game against Limestone had to be cancelled.

Committee Reports

KASEC: Dr. Smith informed the Board that routine business was conducted and that KASEC is actively looking for a SPED Teacher, Paraprofessional, and Speech and Language Pathologist to fill vacancies.

Mrs. Armstrong informed the Board that she took a tour of the new Transition House when she attended the KASEC Executive Board Meeting in August. During that meeting, she stated the budget was discussed and that KASEC is looking into a partnership regarding the Transition House with Kankakee S.D. 111 since they do not currently have that type of program.

Other: None.

Discussion and Possible Action Items

A. Approve FY23 Budget Resolution – **ACTION**

Motion was made by Mrs. Fouts to approve the FY23 Budget Resolution. Mr. Yuska seconded the motion.

Yeas: Armstrong, Yuska, Fouts, and Munsterman.

Nays: None.

Absent: Pendleton, Cox, and Dykstra.

Motion passed.

B. Present and Approve Resolution Accepting Annual Audit Report for FY22 – **ACTION**

Motion was made by Mrs. Fouts to approve the Resolution Accepting Annual Audit Report for FY22. Mr. Munsterman seconded the motion. Mr. Stroud of SKDO, P.C. presented a summary of the audit report. Mr. Stroud noted the following: the District has no findings or instances of non-compliance; the District has the Top Tier Score for ISBE Recognition; and thanked Mr. Grill for all of his hard work in his accounting, handling of budget, and audit preparations. Mr. Stroud stated

that as a result of the audit, a management letter was being issued by SKDO, P.C. which recommends the District consult an attorney to come to a resolution on the numerous outstanding checks for a previous employee. Mr. Stroud also mentioned that the AFR is close to being finalized.

Yeas: Armstrong, Yuska, Fouts, and Munsterman.

Nays: None.

Absent: Pendleton, Cox, and Dykstra.

Motion passed.

C. Approve Application for Illinois Department of Transportation Serious Safety Hazard Finding – **ACTION**

Motion was made by Mrs. Fouts to approve the Application for the Illinois Department of Transportation Serious Safety Hazard Finding. Mr. Yuska seconded the motion.

Yeas: Armstrong, Yuska, Fouts, and Munsterman.

Nays: None.

Absent: Pendleton, Cox, and Dykstra.

Motion passed.

D. Approve the Purchase of the Radio and Antennae System for the Kankakee County Emergency Radio Notification System as Presented – **ACTION**

Motion was made by Mrs. Armstrong to approve the Purchase of the Radio and Antennae System for the Kankakee County Emergency Radio Notification System as presented. Mr. Munsterman seconded the motion. Discussion followed. Dr. Smith mentioned that he is seeking grants to help pay for some or all of the radio and antennae system.

Yeas: Armstrong, Yuska, Fouts, and Munsterman.

Nays: None.

Absent: Pendleton, Cox, and Dykstra.

Motion passed.

E. Approve the Purchase and Installation of a Fence on the West Side of the School Property as Presented – **ACTION**

Motion was made by Mrs. Fouts to approve the Purchase and Installation of a Fence on the West Side of the School Property as Presented. Mrs. Armstrong seconded the motion. Discussion followed. Dr. Smith stated that FY22 Maintenance Grant funds were set aside for the fence project but instead those funds will be used for other important projects such as the repair of older concrete sidewalks.

Yeas: None.

Nays: Armstrong, Yuska, Fouts, and Munsterman.

Absent: Pendleton, Cox, and Dykstra.

Motion did not pass.

Communication / Informational

- Board Communications
- Board Highlights
- Student Enrollment
- Review Public Act 97-256 and Public Act 97-0609: Reporting and Posting of the Salaries and Benefits of all Administrators and all Teachers employed by the District; and the Salaries and Benefits of all other employees working for the District and having a total compensation package that exceeds \$75,000 annually.

Closed Session

Motion was made by Mrs. Fouts to enter Closed Session at 7:13 p.m. for the purposes of discussing:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. – 5 ILCS 120/2(c)(1).
- Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. – 5 ILCS 120/2(c)(11).

Mr. Munsterman seconded the motion.

Yeas: Armstrong, Yuska, Fouts, and Munsterman.

Nays: None.

Absent: Pendleton, Cox, and Dykstra.

Motion passed.

Mrs. Fouts made a motion to return to open session at 7:40 p.m. Mr. Munsterman seconded the motion.

Yeas: Armstrong, Yuska, Fouts, and Munsterman.

Nays: None.

Absent: Pendleton, Cox, and Dykstra.

Motion passed.

Action Items

A. Approve Closed Session Minutes from September 22, 2022

Mr. Yuska made the motion to approve the Closed Session Minutes from September 22, 2022. Mr. Munsterman seconded the motion.

Yeas: All.

Nays: None.

Absent: Pendleton, Cox, and Dykstra.

Motion passed.

B. Approve Employment of Non-Certified Staff for FY 2021-2022

No motions were made for this agenda item.

C. Approve Coaching and Extra-Duty Assignments for FY 2022-2023

Motion was made by Mrs. Fouts to approve the employment of Rayvon Mallett as the 6th Grade Boys Basketball Coach at a stipend of \$1,128 for the 2022-2023 School Year. Mr. Yuska seconded the motion.

Yeas: Armstrong, Yuska, Fouts, and Munsterman.

Nays: None.

Absent: Pendleton, Cox, and Dykstra.

Motion passed.

Motion was made by Mrs. Fouts to approve the employment of John Redmond as the 7th Grade Boys Basketball Coach at a stipend of \$2,365 for the 2022-2023 School Year. Mr. Yuska seconded the motion.

Yeas: Armstrong, Yuska, Fouts, and Munsterman.

Nays: None.

Absent: Pendleton, Cox, and Dykstra.

Motion passed.

Motion was made by Mrs. Fouts to approve the employment of Laura McDermott as Co-Sponsor for Robotics at a stipend of \$792 for the 2022-2023 School Year. Mr. Munsterman seconded the motion.

Yeas: Armstrong, Yuska, Fouts, and Munsterman.

Nays: None.

Absent: Pendleton, Cox, and Dykstra.

Motion passed.

D. Approve Memorandum of Understanding with Teachers Union (Speech and Language Pathologist Position)

Motion was made by Mrs. Fouts to approve the Memorandum of Understanding with Teachers Union for the Speech and Language Pathologist Position. Mrs. Armstrong seconded the motion.

Yeas: Armstrong, Yuska, Fouts, and Munsterman.

Nays: None.

Absent: Pendleton, Cox, and Dykstra.

Motion passed.

E. Approve Contract for Speech Language Pathologist for the 2022-2023 School Year

Motion was made by Mrs. Fouts to approve the Contract for the Speech Language Pathologist for the 2022-2023 School Year. Mr. Munsterman seconded the motion.

Yeas: Armstrong, Yuska, Fouts, and Munsterman.

Nays: None.

Absent: Pendleton, Cox, and Dykstra.

Motion passed.

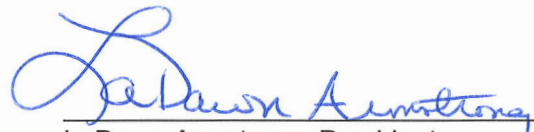
Mrs. Fouts made the motion to adjourn at 7:44 p.m. Mr. Munsterman seconded the motion.

Yeas: All.

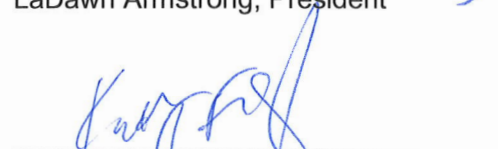
Nays: None.

Absent: Pendleton, Cox, and Dykstra.

Motion passed.



LaDawn Armstrong, President



Kathleen Fouts, Secretary